



OFFICE OF THE MAYOR
NEW YORK CITY COMMISSION FOR THE UNITED NATIONS,
CONSULAR CORPS AND PROTOCOL
2 UNITED NATIONS PLAZA, NEW YORK, NEW YORK 10017

MARJORIE B. TIVEN
COMMISSIONER

March 2, 2009

The Honorable Sten Nordin
Mayor of Stockholm
City Hall
105 35 Stockholm
SWEDEN

Dear Mayor Nordin:

The Mayor's Office of the City of New York, New York City Global Partners, Inc. and Columbia University announce the international summit "Job Creation and Workforce Development." The summit will begin Wednesday afternoon, June 24, 2009, and end Friday morning, June 26, 2009.

It will bring together cities that have promoted comprehensive policies to stimulate the economy through job creation and workforce development, as well as cities that would like to pursue similar programs. It will feature:

- A keynote address by Michael R. Bloomberg, Mayor of the City of New York;
- An assessment of strategies to improve the technical skills and quality of the urban workforce, attract new business and meet the needs of growing sectors; and
- Shared knowledge about successful inter-agency efforts that link workforce and economic development goals.

The welcome reception will be held on Wednesday, June 24, 2009 from 5:00 – 7:00 PM at the Helmsley Park Lane Hotel. This will be an excellent opportunity to network with delegations from around the world.

The Mayor's speech, panels and workshops will begin at 8:30 AM on Thursday, June 25, 2009 at Columbia University, followed by a dinner at historic Gracie Mansion. A concluding session will be held on the morning of Friday, June 26, 2009 at City Hall.

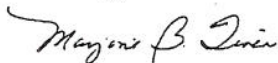
We invite your city to send a delegation to this summit. To accommodate the maximum number of global cities, we ask that you limit the delegation to no more than four people. We invite you

to compose a delegation from varied sectors—government, academia, business and other non governmental leaders.

Enclosed please find summit registration and hotel information. A special hotel rate is available for *registered* participants at the Helmsley Park Lane Hotel, available only until May 15, 2009.

If you have any questions, please visit our website at www.nyc.gov/globalpartners or contact Carla Stuart, Director, New York City Global Partners, Inc. by email at cstuart@cityhall.nyc.gov or by telephone at +1-212-319-9300. I would also be happy to speak to you about this exciting event. I hope you will be able to join us.

Sincerely,



Marjorie B. Tiven
Commissioner

Cc. Stina Sundelius

Enclosures



SAVE THE DATE
June 24-26, 2009

The Mayor's Office of the City of New York,
New York City Global Partners, and Columbia University

Convene an International Summit
"Job Creation and Workforce Development"

Keynote by
Michael R. Bloomberg
Mayor of the City of New York

Panel Discussions
Integrated Workforce and Economic Development Strategies
Transforming Adult Workforce Systems through Local Government Policy
Partnering with Business, Higher Education and Community Organizations

Wednesday, June 24, 2009

5:00 pm - 7:00 pm
Welcome Reception
Helmsley Park Lane Hotel

Thursday, June 25, 2009

8:00 am - 5:00 pm
Keynotes, Panel Discussions, Workshops
Columbia University

6:00 pm - 9:00 pm
Reception and Dinner
Historic Gracie Mansion

Friday, June 26, 2009

8:00 am - 11:00 am
Special Session
City Hall

For more information, please visit: www.nyc.gov/globalpartners or contact 1-212-319-9300.



SPONSORS
The Mayor's Office of the City of New York
New York City Global Partners, Inc.
Columbia University

Job Creation and Workforce Development

An International Summit in New York City

June 24-26, 2009

LOGISTICS

AIRFARE AND HOTEL

Airfare and accommodation expenses are the responsibility of participants. A special group rate of \$241.29 (taxes included) has been arranged at the Helmsley Park Lane Hotel for *registered* participants. In order to guarantee room availability and pricing, individuals must make their reservation before May 15, 2009. To make a hotel reservation and receive the special rate, please reference the conference code "New York City Global Partners." Any hotel cancellations must be made directly with the hotel at least 24 hours prior to arrival by 4:00 PM to avoid a cancellation penalty. Contact the Helmsley Park Lane Hotel located at 36 Central Park South, New York, NY at:

RESERVATIONS DEPT TEL: +1(212)521-6640 or +1(212)521-6641

RESERVATIONS DEPT FAX: +1(212)521-6259

MEALS, TRANSPORTATION AND EXPENSES

There is no fee for this conference. Meals will be provided at conference venues. Transportation to and from the Helmsley Park Lane Hotel and conference venues will be available at no charge. Airfare, accommodation and any other incidental expenses are the responsibility of participants.

SUMMIT SCHEDULE

Wednesday, June 24
5:00 pm – 7:00 pm

Delegate Welcome Reception

Helmsley Park Lane Hotel, 36 Central Park South

Delegates will receive conference materials and credentials.

Thursday, June 25
8:00 am – 5:30 pm

Keynotes, Speeches and Workshops

Columbia University, Broadway and 116th Street

6:00 pm – 9:00 pm

Reception and Dinner

Historic Gracie Mansion, East End Avenue and 88th Street

Friday, June 26
8:00 am – 11:00 am

Special Session

City Hall

Location and times are subject to change. Please visit the conference website listed below for schedule updates.

TO REGISTER AND FOR MORE INFORMATION

Please contact Carla Stuart, Director, New York City Global Partners by telephone at +1(212)319-9300 or by email at cstuart@cityhall.nyc.gov. You may also visit the conference website for updates at www.nyc.gov/globalpartners/workforce/summit.



SPONSORS

The Mayor's Office of the City of New York
New York City Global Partners, Inc.
Columbia University

Job Creation and Workforce Development

An International Summit in New York City

June 24-26, 2009

REGISTRATION FORM

☐ YES, I will attend the "Job Creation and Workforce Development" Summit

Part of a delegation? ☐ YES ☐ NO

Name of City

Last name

First name

Title

Organization

Department/ Bureau

Address

Address

Contact Person

Email Address

Telephone

Fax

SPECIAL REQUESTS

Please indicate any special needs, including any translation requests and/or dietary restrictions.

Please return this form by **May 1, 2009**:

fax: +1 212 319 3430

email: cstuart@cityhall.nyc.gov

postal mail: New York City Global Partners, Inc.

c/o NYC Commission for the UN, Consular Corps & Protocol
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